

Grace University
***Annual Campus Security and
Fire Safety Report***
For 2015

Report Date September 2016

Grace University

Grace University is located in the heart of Downtown Omaha, Nebraska, a metropolitan community of more than 850,000 area residents. The college enrolls approximately 500 students, of which nearly 270 reside on campus in our residence halls. Some 85 employees work on campus as members of faculty, staff and administration.

In accordance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Grace University provides the information and statistics to University students and employees and to others upon request. Questions or concerns about any of the policies or procedures outlined within this document may be directed to the Vice President of Administration at (402) 449-2844.

Emergency Telephone Numbers

EMERGENCIES – 911

| | |
|---|--------------|
| Police Department _____ | 402-444-5600 |
| Fire Department _____ | 402-444-5700 |
| American Red Cross _____ | 402-343-7700 |
| Child Protective Services/Health and Human Services _____ | 402-595-3250 |
| City of Omaha _____ | 402-444-7000 |
| Douglas County/ Emergency Management Services _____ | 402-444-5040 |
| Electrical Power Company (OPPD) _____ | 800-554-6773 |
| Emergency Room _____ | 402-552-2000 |
| Gas Company (MUD) _____ | 402-554-7777 |
| Grace Help Desk _____ | 402-449-2904 |
| Hazardous Materials _____ | 911 |
| Hospital(s) _____ | 402-552-2000 |
| Maintenance Supervisor _____ | 402-449-2889 |
| Poison Control Center _____ | 402-390-5555 |
| School Security Officer _____ | 402-449-2830 |
| President _____ | 402-449-2809 |

Campus Security’s main office is located in the Burkholder Building near the student mail room. Grace University is contracted with Yale Enforcement Services to provide the campus with 24 hour a day safety and security in cooperation with the University’s Facilities and Maintenance Department.

As the University's primary team for supporting the personal safety of students, employees and visitors, our mission is to provide the safest environment possible in which education may be pursued.

Uniformed officers are responsible for:

- Supporting residence halls, academic buildings, grounds, athletic venues, and parking areas to enhance safety and security
- Enforcement of parking, traffic flow and other University regulations
- Responding to personal safety concerns
- Crime prevention and education efforts
- Criminal and traffic related incident investigation and reporting
- Campus Escort Services

While Safety and Security officers are not commissioned police officers, the University has an excellent working relationship with local police and fire officials. In addition, Yale Enforcement Services officers receive regular on-going training to enhance their effectiveness in areas of public safety.

Disclosure of Campus Security Policy, Campus Crime Statistics and Fire Safety

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990 20 U.S.C. Sec 1092 requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements as well as fire safety initiatives and fire statistics at residence halls;
- Disclose crime statistics for the campus, residence halls, public areas immediately adjacent to or running through the campus, and non-campus facilities and remote classrooms. The statistics must be gathered from campus security, local law enforcement, and other College officials who have significant responsibility for student and campus activities;
- Provide timely warning notices of those crimes that have occurred and post any ongoing threat to students and employees;
- Disclose in public crime and fire logs any crime that occurred on campus and/or any fire that has occurred in a residence hall.

The Grace University Student Development Office is responsible for preparing and distributing this report. We work with many other departments to compile the information. We encourage members of the Grace University community to use this report as a guide for safe practices on and off campus.

Our Responsibilities

The primary responsibility of Campus Security is to serve the Grace University community by providing assistance to students, employees, visitors and others associated with the University in the areas of personal safety and to safeguard vehicles, buildings, and property on campus.

Resources & Services

Campus Security officers can be reached seven days a week, 24 hours a day to respond to calls for assistance, campus incidents, building alarms, crimes, injuries, safety hazards, coordinate with local law enforcement, crowd control, parking enforcement, and related activities.

If you have an emergency situation or need assistance (after calling 911 if police or fire assistance is needed) contact security at:

☎ Dial 2830 from any campus phone, or

☎ Dial 402-449-2830 from any other phone

The Department provides other services, such as:

- Building Access: Students/Staff/Faculty members without access to a building may request assistance after proper clearance or verification has been received.
- Escorts: Officers are available to assist and escort individuals who are on campus to their vehicles, buildings, or other University locations 24/7.

- The Text Alert Program and through other campus-wide dissemination methods which includes email. When crimes occur on campus, we want the Grace University community to be aware so they can take precautions and avoid becoming a victim. If you have information regarding criminal activity or other safety issues or questions, call our Department at 402-449-2830 or Dial 2830 from any campus phone.

Campus Security Policies

Campus Security Authority & Jurisdiction

Campus Security Officers have authority to report violations of Grace University policies. If and when minor offenses involving Grace University rules and regulations are committed by a student, the Department will notify the appropriate Dean who may begin the disciplinary process in Student Development.

Major offenses such as a sexual assault, murder, aggravated assault, robbery, auto theft, arson, drug use and possession are reported to the local police. The prosecution of all criminal offenses, both felony and misdemeanor, are handled by the appropriate court of jurisdiction.

Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the University system or the criminal justice system, you may want to consider making a confidential report. With your permission, Campus Security, the Vice President of Administration or designee can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

Counselor Policy

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. Grace University provides free access to the Grace Counseling Center for all students; these counselors are exempt from reporting crimes to the Campus Safety Coordinator.

Reporting Criminal Incidents and Other Emergencies

Grace Students, Faculty or Staffs, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Vice President of Administration or Campus Security in a timely manner. To report a crime or an emergency on the Grace University campus, first call “911” if police assistance is required. Then call security by dialing “2830” from any campus phone or 402-449-2830 from any other phone 24 hours a day. Crimes should be reported to the Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Access to campus facilities and residence halls

During normal business hours, some University buildings are open to the public. During non- business hours, access to all University facilities is by keycard, or by admittance via Campus Security staff. Persons wishing to have locked facilities opened for admittance must present their Grace University ID card or other ID to the security officer. Residence halls are secured 24 hours a day. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Fitness Center and the Library. In these cases, the facilities will be secured according to schedules developed by Facilities Office. Emergencies may necessitate changes or alterations to any posted schedules.

Security considerations in the maintenance of campus facilities

The Grace University is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Department members conduct routine checks of lighting on campus during regularly assigned patrol duties. If lights are out or dim, officers will initiate a work order, which is normally acted upon by a representative of the maintenance staff, usually within 24 hours (or the next business day). We encourage Grace Students, Faculty or Staffs to report any deficiency in lighting to the Maintenance Department via the work order process. Any Grace Students, Faculty or Staff who have a concern about physical security should contact Security at 402-449-2830. Security and Maintenance work together to identify inoperative locking mechanisms. We encourage Grace Students, Faculty or Staffs to promptly report any locking mechanism deficiency to Campus Security.

Security and Maintenance staff members are available to respond to calls for service regarding unsafe facility conditions or for personal safety and property protection. These conditions also may include unsafe steps or handrails, unsafe roadways on campus, and unsecured equipment.

Campus Safety Alerts

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Vice President of Administration, the President, or a member of Executive Team constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued through both the University’s Text Alert system via text messaging on cell phones and the Grace University email system to students, faculty, and staff.

| Grace University Annual Fire Safety Report 2013 | | | | | |
|--|------------------------|----------------------|---------------------------|-------------------------|------------------------|
| Residence Hall | Number of Fires | Cause of Fire | Number of Injuries | Number of deaths | Property Damage |
| Stanford Hall | 0 | 0 | 0 | 0 | 0 |
| Regier Hall | 0 | 0 | 0 | 0 | 0 |
| Harder Hall | 0 | 0 | 0 | 0 | 0 |
| Schmidt Hall | 0 | 0 | 0 | 0 | 0 |

| Grace University Annual Fire Safety Report 2014 | | | | | |
|--|------------------------|----------------------|---------------------------|-------------------------|------------------------|
| Residence Hall | Number of Fires | Cause of Fire | Number of Injuries | Number of deaths | Property Damage |
| Stanford Hall | 0 | 0 | 0 | 0 | 0 |
| Regier Hall | 0 | 0 | 0 | 0 | 0 |
| Harder Hall | 0 | 0 | 0 | 0 | 0 |
| Schmidt Hall | 0 | 0 | 0 | 0 | 0 |

| Grace University Annual Fire Safety Report 2015 | | | | | |
|--|------------------------|----------------------|---------------------------|-------------------------|------------------------|
| Residence Hall | Number of Fires | Cause of Fire | Number of Injuries | Number of deaths | Property Damage |
| Stanford Hall | 0 | 0 | 0 | 0 | 0 |
| Regier Hall | 0 | 0 | 0 | 0 | 0 |
| Harder Hall | 0 | 0 | 0 | 0 | 0 |
| Schmidt Hall | 0 | 0 | 0 | 0 | 0 |

Fire Safety Systems in Grace University Residential Facilities

| Facility | Fire Alarm Monitoring Done On Site | Fire Alarm Monitoring Done Off Site | Partial * Sprinkler System | Full** Sprinkler System | Smoke Detection | Fire Extinguisher Devices | Evacuation Plans | Number of Evacuation (fire) Drills Each Calendar Year |
|--|------------------------------------|-------------------------------------|----------------------------|-------------------------|-----------------|---------------------------|------------------|---|
| Admin Building | YES | no | no | no | YES | YES | YES | 1 |
| Harder Hall | YES | no | no | no | YES | YES | YES | 1 |
| Rieger Hall | YES | no | no | no | YES | YES | YES | 1 |
| Stanford Hall | YES | no | no | no | YES | YES | YES | 1 |
| *Partial Sprinkler System is defined as having sprinklers in the common areas only. | | | | | | | | |
| **Full Sprinkler System is defined as having sprinklers in both the common areas and individual rooms. | | | | | | | | |

Fire Log

Campus Security maintains a Fire Log that is available for inspection in the Business Office located in room 105 of the Administration Building. This log records fires that occur in the residential halls and other fire incidents that occur on campus that have been reported to Campus Security. The fire log is available for public inspection in the Security Office.

Security posts the incidents in the fire log within two business days of receiving the report.

Fire Evacuation Plan

In the event of fire:

1. When alarm is heard, evacuate the building IMMEDIATELY using nearest exit/outside hallway.
2. Do not use elevators!
3. Pull the alarm (if readily available)
4. Attempt to evacuate as many people as possible, if safe to do so. Do not put yourself in harm's way.
5. Move completely away from the building. Do not block the street.
6. From a safe location, call the fire department at 911. State that you wish to report a fire State your name, building name, street address (1311 S 9th St), street intersection (9th and William), office number, location of fire, extent of fire, and your telephone number.
7. Call Campus Security at 402-449-2830 or Dial 2830 from any campus phone.
8. Call the Campus main phone line to report the location of the fire at extension 2800
9. Keep fire doors closed at all times.
10. Wait for the alarm to end and a verbal "all clear" signal before returning to the building.

NOTE: Familiarize yourself with building exits, location of fire alarms and fire extinguishers. Fire drills are conducted on an annual basis. Residence Hall students must comply with procedures as noted in the Student Handbook, and directions given by Resident Assistants.

It is essential for each student to know what to do if and when an evacuation of the building is necessary; a minimum of one fire drill is conducted each year and is mandatory for all resident students.

Policies on portable electrical appliances, smoking, and open flames

In the Student Handbook, students are informed that guidelines have been established in the interest of individuals' safety and the preservation of University housing property. Within this, students are informed that the following items are not permitted within residence hall rooms:

- halogen lamps
- electric skillets
- flammable liquids
- sun lamps
- deep fryers
- broilers
- outdoor grills or fire pits
- multiple-outlets without self-contained circuit breaker

Also, the following guidelines have been established regarding decorating personal space:

- no items that could create a fire hazard
- hanging of sheets, blankets or any object obstructing emergency evacuation
- hanging posters or other decorations that cover large portions of wall or other surfaces that could present a fire hazard
- candles, incense or any other flame/heat producing items
- anything hung from the sprinkler heads

Smoking and the use of smokeless tobacco is not allowed on campus.

Fire safety education and training

Resident Assistants are trained and given specific information on the following situations:

- who to contact in emergency
- how to assess an emergency situation
- how to respond using general response steps
- how to respond to fire emergencies

In addition, Resident Assistants receive a Residential Life RA Handbook that contains information for future reference. This training is put into practice by Resident Assistants when drills are conducted along with follow-up discussion for purpose of improvement.

Tornado Warning Plan

If the tornado siren is sounding and/or you are asked to seek shelter, evacuate immediately to a designated area (listed below). You may have only two or three minutes to take shelter. Do not use elevators. If time does not permit reaching a designated area, use a hall, or an inside room without windows. Stay away from windows and large open rooms, such as gyms and auditoriums. Flying debris, particularly glass, is the most dangerous hazard. Crouch low to the floor with your head down. Use your arms to protect the back of your head.

All personnel should close doors and go to the designated area of shelter in the building. Do not go outside. Once the National Weather Service allows the warning to expire, persons in the shelter are free to leave, making sure to look in their immediate area for debris, glass, or downed power lines.

Designated areas for shelter:

Stanford Hall Building: Evacuate to the ground floor and/or to the lowest stairwell.

Regier Hall: Evacuate to the ground floor north hallway and/or to the lowest stairwell.

Harder Hall: Evacuate to the apartment hallway on the lowest level.

Schmidt Hall: Evacuate to the ground floor hallways.

Tschetter Academic Building (including Suckau Chapel): Evacuate to the hallway outside the library and the restrooms on the lowest level.

Burkholder Building (including Dining Hall): Evacuate to the lowest level hallway. Use locker rooms if needed.

Administration Building: Evacuate to the basement.

Harassment and Discrimination

Grace University is committed to maintaining a humane atmosphere in which individuals do not abuse their personal power in interpersonal relationships. Grace University will not condone actions or words that a reasonable person would regard as discrimination or harassment.

Definitions:

Harassment is a deliberate act, verbal or non-verbal, which is threatening, abusive, or physically harmful to another person.

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when the conduct is sufficiently severe, persistent, or pervasive to limit a student's ability to participate in or benefit from the educational program, or to create a hostile or abusive educational environment.

(Source: Department of Education guidelines.)

Discrimination may be defined as any distinction, derogatory reference, or favor for or against an individual compared to others that is based upon an individual's sexual orientation, gender, race, color, creed, national or ethnic origin, or physical or mental disability.

Investigation and Appeals Procedure:

A student who believes she/he to be the subject of discrimination or harassment should report it to the Dean of Men/Women or the Vice President of Administration. One or all of the above-named individuals will conduct an investigation of the complaint. The investigation will be conducted in an expeditious manner, which ensures confidentiality consistent with the principles of due process and fairness as follows:

- A. The complaint must be in writing with sufficient specificity;
- B. A person bringing a complaint founded in good faith will be protected from retaliation;
- C. If a complaint is found to be valid, appropriate counseling may be made available to the offender and/or disciplinary action consistent to the degree of seriousness of the complaint may be instituted, which may include expulsion.

Some forms of harassment including physical contact of a blatant sexual nature or behavior that constitutes clear and unwanted intimidation, are grounds for immediate dismissal, contractual obligations notwithstanding.

Crime Log

The Vice President of Administration located in ADM 105 maintains the crime log. The log includes the crime classification, date, time, and location of each incident and when it was reported to Security, as well as the disposition of the complaint (if this information is known at the time the entry is created).

This log includes those crimes and other serious incidents that occur in the geographically named areas mentioned in this document to include on-campus, residence halls, non-campus and public areas adjacent to the campus that have been reported to the Vice President of Administration or Campus Security. The crime log is available for public inspection in the Vice President of Administration Office.

Security/AVP posts the incidents in the crime log within two business days of receiving the report and reserves the right to exclude reports from the log in certain circumstances.

Timely Warnings

When time is of the essence, information is released to the University community through security alert text messages sent over the University's electronic alert system and campus-wide email. This is a voluntary system. All students receive email instructions on how to sign up at the start of every semester. Test emails are sent quarterly.

Policies Regarding Firearms, Explosives, and Other Weapons

Explosives, firearms, and weapons of any kind are prohibited on Grace University property or at University-sponsored events. All students and guests are prohibited from carrying a weapon of any kind, including concealed handguns, onto Grace University property or into any Grace University facility.

A student who violates this policy will be asked to remove the weapon from campus immediately and will be subject to disciplinary action pursuant to the Code of Conduct. Furthermore, Grace University may contact the appropriate law enforcement agency if a student violates this policy. The student may also be subject to arrest. If a student believes that a fellow student intends to or has brought a weapon or a concealed handgun onto the premise the student should alert Security and/or Student Development immediately.

ALCOHOL, DRUGS & TOBACCO

To create a safe environment for personal growth and well-being, Grace University is an alcohol, drug and tobacco-free campus. Information related to the possession, use, sale, distribution or manufacture of alcohol or drugs, on or off campus, must be reported to the Student Development Office. Providing alcohol to a minor may be reported to local law enforcement at the University's discretion.

ALCOHOL

Students taking classes at Grace University are to abstain from the consumption of alcoholic beverages both on and off campus for the reasons listed below.

- Because the consumption of alcohol is so recreational in our society and therefore abused by so many college students today,
- Because under-age drinking is so rampant in our nation today,
- Because alcohol is so destructive to our society today,
- Because drunkenness is clearly condemned in the New Testament as sinful (1 Cor. 6:9-10; Gal. 5:19-21; Rom. 13:13),
- Because drunkenness is not to characterize a follower of Jesus (Eph. 5:18),
- Because the thin, fine line between sobriety and drunkenness is so imperceptible that "drunkenness" often defies clear identification, thus encouraging self-deception and obscuring accountability, and
- Because Grace University has a responsibility to both at-risk believers and at-risk unbelievers.

OTHER DRUGS & TOBACCO

Students are likewise expected to abstain from the possession, consumption, use or abuse of non-medicinal (hard) drugs and tobacco products, and the abuse of over-the counter medications.

Preventing and Responding to Sexual Assault

Sexual Assault Prevention and Response

The University educates the student community about sexual assaults and date rape through student orientation and programs offered each year. If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. If you need medical transport to an area hospital, call security at 2830 from any campus phone or 402-449-2830 from other phones or call the RA on call at (402) 312-7326 or the school Nurse at (402) 449-2871. Calling for transport will not result in an investigation unless the victim wants to pursue one. Visits to hospitals for medical treatment and counseling are confidential. The Student Development Office strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a Security Officer and/or to any University official. Campus Security and/or university official will work with the victim to ensure the police are notified should the victim wish to proceed.

Filing a police report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts Campus Security, the Omaha Police Department will be notified as well. A representative from the Office of Residence Life will also be notified if appropriate. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system. A representative from Student Development will guide the victim through the available options and support the victim in his or her decision.

Various counseling options are available from the Grace Counseling Center. Grace University will change the victim's academic and living situations after an alleged sex offense if requested by the victim if those requests are reasonably available. In addition, any disciplinary actions taken in cases of alleged sex offenses, both the accused and the accuser are entitled to the same opportunities to have others present during a disciplinary proceeding; and both the accuser and the accused must be informed of the outcome and a list of the possible sanctions.

Sanctions for offenses relating to sexual assault are outlined in the below noted information under Code of Conduct.

Filing a report with the Student Development Office

If the victim or witness elects to contact Security or Student Development Office to file a formal report of the assault, the gender appropriate Dean of Students will work with the individual to gather the pertinent information. The victim always retains the right to decide whether she or he wants to proceed with a criminal prosecution. The Dean will ensure that the victim is made aware of the counseling and other assistance she or he needs. The safety of the victim will always remain the top priority of the Student Development Department.

Contacting Other Law Enforcement Agencies

Students may also contact local law enforcement agencies. University officials will assist the student in notifying the appropriate agency in the applicable jurisdiction.

Code of Conduct

Grace University students are responsible to conduct themselves according to the standards outlined in the *Student Handbook*. **A student's signature on the *Application for Admission* not only affirms his/her commitment to adhere to Grace University's expectations on and off campus, but is also an agreement to be held accountable.** Because an orderly environment is the best spiritual and academic learning environment, the administration of Grace University reserves the right to limit or prohibit any activities which negatively impact the learning environment. To nurture personal growth, students are held accountable when they choose to disregard University community standards or disciplinary requirements.

The goal of discipline is growth and restoration. Therefore, in the spirit of restoration, when students come forward and confess sin, the disciplinary action is tempered with grace. Voluntary confession to an RA, Student Dean or faculty member is viewed positively by the Student Development Office in the disciplinary/restorative process. The expectation in such cases is that the student enters into a plan designed to help him/her be victorious over the issue with which s/he is struggling.

CONFRONTATION & ACCOUNTABILITY

- Students, faculty and staff are to care for one another in a spirit of love.
- Students, faculty and staff should build bridges of friendship that are able to support the weight of truth.
- Possible violations of biblical standards or University standards should be investigated and confronted in a spirit of gentleness.
- Believers are accountable to those in authority over them (Rom.13:1; Heb.13:17).
- Those in authority should be told of standards violations (ideally by the repentant violator) for the purpose of accountability.
- Violators are expected to submit to appropriate consequences.

STUDENT/FACULTY JUDICIARY COMMITTEE

The Student/Faculty Judiciary Committee (SFJC) consists of up to three students, selected by the Student Development Office from the "Jury Pool" of student leaders, and up to two faculty members, selected by the Student Development Office from the "Jury Pool" appointed by the Academic Dean. The Judiciary Chairman will oversee the disciplinary hearing. The student being confronted is asked to attend. The proceedings, however, are not delayed should the student be unable to or chooses not to attend. The student may choose to bring support (e.g., parent, guardian, RA) to attend the Hearing with them. The "supporter" does not have an active role of any kind in the hearing proceedings but is in attendance to offer moral support. The general procedure is as follows:

- The Student Services Representative presents the facts.
- The student's response(s) to prior consequences is/are read.
- The student is allowed to speak.
- The SFJC can ask questions.
- The SFJC can ask the student's input regarding discipline.
- The confronted student is dismissed.
- The SFJC, chaired by one of the faculty, determines the disciplinary response.
- The faculty chair informs the Student Development Office of the committee's disciplinary response and informs the student of the same in writing within 48 hours. Written notification regarding a student's disciplinary status is sent to Student Development Office personnel and the student's academic advisor.

DISCIPLINARY APPEALS

A student may submit a written appeal to the Academic Dean within 48 hours of receiving verbal notification of his/her suspension or dismissal. The Appeals Committee consists of the Academic Dean, the Student Services Vice President and one of the faculty representatives from the student's disciplinary panel. The student may choose to bring to the appeal hearing his/her parent or legal guardian or one other advocate. The advocate cannot have been a member of the original SFJC and attends the hearing only to provide emotional support. The committee meets with the disciplined student (1) to review the facts, and (2) to consider the disciplined student's appeal request. After the student and his/her advocate(s) are dismissed, the Appeals Committee decides whether it will support, rescind or in some way alter the SFJC's disciplinary decision and/or conditions of suspension or dismissal.

PARENTAL CONTACT

Grace believes that at times it is appropriate and necessary to involve the parents of an unmarried student when a student's health and/or safety are at risk. Grace reserves the right to make this contact. Students who can demonstrate that they are not dependents of their parents by providing a copy of their parents' income tax return may ask that parents not be notified without their authorization.

VICTIM'S RIGHTS

Grace University is required, upon written request, to disclose to the alleged victim of a crime of violence or a non-forcible sex offense, or to the alleged victim's next of kin (if the victim dies as a result of the crime or offense), the final results of any institutional disciplinary proceeding dealing with that crime or offense.

Missing Students Procedure

In compliance with the Missing Person Procedures 20 USC 1092 C (Section 488 of the Higher Education Opportunity Act of 2008), it is the policy of Student Development Office to investigate any report of a missing student who resides at Grace University. Grace University's practice, procedures, and policy are as follows: The term *missing student* shall refer to any Grace University student living on campus who is reported missing from his/her residence.

Upon check-in to the campus residence halls, all students will have the opportunity to identify an individual to be contacted by the University in case the student is determined to be missing. Students have the option to register a confidential contact person to be notified in the case that the student is determined to be missing and that only authorized campus officials and law enforcement officers in the furtherance of a missing person investigation may have access to this information.

■ For students under the age of 18, that notification will be made to the student's parent or guardian within 24 hours of the time that the student is determined to be missing.

■ Any notification to parents, guardians, or designated contacts will be made by the Vice President of Student Affairs or the Dean of Men/Women.

If a member of the Grace University community has reason to believe that a student is missing, a report should be made to the Vice President of Academics at (402) 449-2851 (kpagenkemper@graceu.edu); or the Dean of Men, (402) 449-2858(jbanks@graceu.edu) or Dean of Women (402) 449-2849 (trye@graceu.edu). All possible efforts will be made to locate the student to determine his/her state of health and well-being through collaboration of Student Development Office and the missing student's friends and floor mates. Within 24 hours, a University official will call the emergency contact for this purpose on file in the student's confidential records to report the student missing.

If not located after 24 hours have passed, appropriate family members, associates or a University official will make a confidential official missing person report to the law enforcement agency with jurisdiction. The University will also contact the missing student's custodial parent or guardian. The Student Development Office will cooperate with, aid and assist the primary investigative agency in all ways prescribed by law.

The Annual Disclosure of Crime Statistics Policy

The Department of Safety and Security prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Campus crime and referral statistics include those reported to the Department Safety and Security, and designated University officials (including but not limited to: directors, deans, department heads, designated staff, advisors to student/staff organizations, athletic coaches).

Copies of the report may be obtained at the Student Development Office. Nebraska law requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners when they provide medical services to a person they know or reasonably suspect is suffering from wounds inflicted by a firearm or is a result of assaultive or abusive conduct.

Crime Statistics

| Offence | Location | 2013 | 2014 | 2015 |
|---------------------|-----------------|------|------|------|
| Arson | On Campus | 0 | 0 | 0 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 0 |
| Aggravated Assault | On Campus | 0 | 0 | 0 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 6 |
| Simple Assault | On Campus | 0 | 0 | 0 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 0 |
| Robbery | On Campus | 0 | 0 | 0 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 0 |
| Motor Vehicle Theft | On Campus | 1 | 1 | 1 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 1 | 0 | 1 |
| Burglary | On Campus | 4 | 0 | 0 |
| | Residence Halls | 1 | 0 | 5 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 0 |

| | | | | |
|-----------------------------------|-----------------|----|---|---|
| Larceny | On Campus | 0 | 0 | 0 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 0 |
| Vandalism | On Campus | 19 | 3 | 3 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 0 |
| Murder/Non-Negligent Manslaughter | On Campus | 0 | 0 | 0 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 0 |
| Negligent Manslaughter | On Campus | 0 | 0 | 0 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 0 |
| Sex Offence (forcible) | On Campus | 0 | 0 | 0 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 0 |
| Sex Offence (Non-Forcible) | On Campus | 0 | 0 | 0 |
| | Residence Halls | 0 | 0 | 0 |
| | Non-Campus | 0 | 0 | 0 |
| | Public Property | 0 | 0 | 0 |

HATE CRIMES

| Offence | 2013 | 2014 | 2015 |
|---------------------|------|------|------|
| Murder | 0 | 0 | 0 |
| Sex Offenses | 0 | 0 | 0 |
| Robbery | 0 | 0 | 0 |
| Assault | 0 | 0 | 0 |
| Burglary | 0 | 0 | 0 |
| Motor Vehicle Theft | 0 | 0 | 0 |
| Arson | 0 | 0 | 0 |
| Larceny-Theft | 0 | 0 | 0 |
| Intimidation | 0 | 0 | 0 |

| | | | |
|-----------------------------------|---|---|---|
| Destruction of Property/Vandalism | 0 | 0 | 0 |
|-----------------------------------|---|---|---|

ARRESTS

| Offence | 2013 | 2014 | 2015 |
|-----------------------------|------|------|------|
| Liquor law Violations | 0 | 0 | 0 |
| Drug Law Violations | 1 | 0 | 0 |
| Illegal Weapons Possessions | 0 | 0 | 0 |

REFERRED FOR DISCIPLINARY ACTIONS

| Offence | 2013 | 2014 | 2015 |
|----------------------------|------|------|------|
| Liquor Law Violations | 0 | 0 | 0 |
| Drug Law Violations | 1 | 0 | 7 |
| Illegal Weapons Violations | 0 | 0 | 0 |

Clery Crime Classifications and Definitions

Murder/Non Negligent Manslaughter - The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter - The killing of another person through negligence.

Forcible Sex Offenses - Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Forcible sex offenses include:

- ***Forcible Rape*** - The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving his/her temporary permanent mental or physical incapacity (or because of his/her youth).
- ***Forcible Sodomy*** - Oral or anal sexual intercourse with another person, forcibly and/or against the person's will; or forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary permanent mental or physical incapacity.
- ***Sexual Assault with an Object*** - The use of an object or instrument to unlawfully penetrate, however slight, the genital or anal opening of the body of another person, forcibly and/or against that person's will or not

forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary permanent mental or physical incapacity.

- *Forcible Fondling* - The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against the person's will; or not forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary permanent mental or physical incapacity.

Non-Forcible Sex Offenses - Unlawful, non-forcible sexual intercourse. Non-forcible sex offenses include:

- *Incest* - Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- *Statutory Rape* - Non-forcible sexual intercourse with a person who is under the statutory of consent.

Robbery - The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force of violence and/or by putting the victim in fear.

Aggravated Assault – An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary - The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

Motor Vehicle Theft - The theft or attempted theft of a motor vehicle.

Arson – Any willful or malicious burning or attempt to burn, with or without the intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another.

Hate Crimes - Includes any crime reported under one of the listed offense types, and any other crime involving bodily injury reported to local police agencies or to a campus security authority, that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability based on the offenders bias. Hate crimes based on bias also include crimes of Larceny-Theft, Simple Assault, Intimidation, and Vandalism/Destruction/Damage of Property.

Liquor Law Violations - The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possessing or use of intoxicating alcoholic beverages.

Drug Related Violations (Sale and Possession) - The unlawful cultivation, manufacture, distribution, sale, purchase, transportation or importation of any controlled drug or narcotic substance. Or, the unlawful manufacture, sale, purchase, possession or transportation of equipment or devices used for preparing and/or taking drugs or narcotics (drug paraphernalia).

Weapon Law Violations - The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

NOTES:

- 1. Crime statistics are broken down geographically according to specific definitions.*
- 2. Offense definitions are based upon the FBI Uniform Crime Reporting manual.*
- 3. Rape is one of the most underreported crimes according to the FBI. Nine out of ten sexual assaults and rapes are not reported.*
- 4. By definition, sexual assault incidents are categorized as either forcible or non-forcible (Higher Ed. Amendments of 1992, Public Law 02-325)*

Sexual Offender Registration

The Campus Sex Crimes Prevention Act (CSCPA) of 2000, which became law October 28, 2000, but which delayed certain provisions until October 28, 2002, amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act. CSCPA provides special requirements relating to registration and community notification for sex offenders who are enrolled in or work at institutions of higher education. In addition to the Wetterling Act, CSCPA also amended the Clery Act, an annual crime reporting law, and the Family Educational Rights and Privacy Act of 1974 to allow the disclosure of this information regarding students. As provided in the Wetterling Act, any person required to register under a state sex offender registration program must notify the state regarding each institution of higher education in the State of which the person is employed, carries on a vocation, or is a student and must also alert the state of any change in enrollment or employment status.

Under state law, sex offender information can be obtained through local law enforcement agencies and the Nebraska State Patrol through its sex offender registry at <http://statepatrol.nebraska.gov>.