



# APPLICATION FOR GRADUATION

Students who anticipate completing the requirements for an academic program are responsible for filing an application for graduation with the Registrar's Office. The graduation fee for the 2011-2012 academic year is \$209 for undergraduate students and \$250 for graduate students. The fee is required even if you do not plan to participate in the ceremony. The deadlines for submitting applications for graduation are as follows:

May Graduation = December 1

August Graduation = June 30

December Graduation = September 30

Full Name (First - Middle - Last): \_\_\_\_\_  
(Print your name as you wish it to appear in the program and on your diploma)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Student ID: \_\_\_\_\_

Email Address: \_\_\_\_\_

Important information regarding graduation is communicated via email. All information will go to your Grace University email account. If you would also like it copied to an additional address, please indicate that email address legibly on the line above.

Degree:  Certificate  Assc. Arts  Assc. Bible  Bac. of Arts  Bac. of Science  Master of Arts

Program: (e.g. Teacher Education, Nursing, etc.) \_\_\_\_\_

When do you intend to complete your degree requirements?  May, 20\_\_\_\_  Aug, 20\_\_\_\_  Dec, 20\_\_\_\_

Are you planning to walk in the May ceremony?  Yes  No  
- If you do not plan to walk in the May ceremony, a written request must be submitted with this application. Requests will be forwarded to the Academic Dean for review.

### Applicants must meet the following requirements:

1. The student has completed or is in process of completing the required subjects and semester credit hours for the respective degree with a cumulative grade point average of at least 2.00 (3.00 for graduate).
2. The student is making satisfactory progress toward meeting SLT requirements. Applications will not be accepted from students who have unsatisfactory SLT grades (undergraduate students only).
3. The student has evidenced to the satisfaction of the faculty solidarity of Christian character and adherence to the following doctrines: **the Trinity, the full deity and humanity of Christ, the spiritual lostness of the human race, the substitutionary atonement and the bodily resurrection of Christ, salvation by faith alone, the physical return of Christ, and the authority and inerrancy of Scripture.**

Are you committed to the key doctrines outlined in item number three above?  Yes  No

If not, please indicate areas of disagreement on a separate page and attach to this form.

Your diploma will be printed for the graduation date you indicated above. If you do not fulfill all requirements by that date you will not receive the diploma, and you must reapply for graduation. There will be a fee of \$50 for the second, and any subsequent applications.

If you graduate prior to the May ceremony, in August or December, but want to walk in the coming May ceremony, we will hold your diploma until the Commencement exercises in May. Transcripts and verification of graduation can be provided at your request and will reflect the August or December graduation date.

**Note:** Students with 6 hours or less (4 hrs graduate), or student teaching remaining to be completed at the date of spring commencement exercises are permitted to participate in the exercises provided they meet all other graduation requirements. However the transcript and diploma will reflect the graduation date when the student finishes the remaining work on his/her degree.

I will be participating in the May graduation ceremony, and I have \_\_\_\_ hours (maximum 6 hrs undergrad, 4 hrs grad) or one course yet to complete to meet graduation requirements.

Course #	Course Name	s.h.	School	Date of completion

Approved by Academic Dean: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return this form to: Registrar's Office, 1311 S. 9<sup>th</sup> Street, Omaha, NE 68108; [registrar@graceu.edu](mailto:registrar@graceu.edu); (402) 449-2833